

## Direct Payment Plan

PWSD #12 is pleased to offer you a new service- the direct payment plan. Now you can have your water bill paid automatically from your checking or savings account.

The direct payment plan can help you in several ways:

- No late charges
- No postage
- Payment is always on time
- Saves time-fewer checks to write
- No lost or misplaced statements
- Easy to sign up for, easy to cancel

Here is how the direct payment plan works:

You may authorize regularly scheduled payments to be made from your checking or savings account. Your payments will be made automatically on the specified day. Proof of payment will appear with your statement.

The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization. You will still receive a monthly water bill to advise you of the amount of your payment.

To take advantage of this service, complete the attached authorization form and return it to us along with a voided check from your bank account.

On \_\_\_\_\_ I authorize  
(Date)

Public Water Supply District #12  
100 E. Walnut St./ P.O. Box 215  
Drexel, Mo. 64742

to initiate electronic entries to my checking/savings account and have agreed to the terms listed on the authorization. I may revoke my authorization with you at any time by writing to the address above. The regular payment date is the 10<sup>th</sup> of each month.

### Authorization for Direct Payment

I authorize Public Water Supply District #12 to initiate entries to my checking/savings account. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford the company a reasonable opportunity to act on it. I can stop payment of any entry by notifying my financial institution 3 days before my account is charged. If your payment is returned unpaid, you authorize us to make a one-time electronic fund transfer from your account to collect a fee of \$25.

\_\_\_\_\_  
(Name of Financial Institution)

\_\_\_\_\_  
(Branch)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State)

\_\_\_\_\_  
(Zip Code)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name-Please Print)

\_\_\_\_\_  
(Address-Please Print)

Checking Account No. \_\_\_\_\_

Financial Institution Routing Number \_\_\_\_\_

(bottom left on your check)

Please include a voided check.